



**VILLAGE OF BELCARRA
SPECIAL COUNCIL MINUTES
VILLAGE HALL
November 20, 2018**



Minutes of the Regular Council Meeting for the Village of Belcarra held November 20, 2018 at the Municipal Hall, 4084 Bedwell Bay Road, Belcarra, BC.

Council in Attendance

Mayor Neil Belenkie
Councillor Rob Begg
Councillor Carolina Clark
Councillor Bruce Drake
Councillor Liisa Wilder

Staff in Attendance

Lorna Dysart, Chief Administrative Officer
Paula Richardson, Administrative Services Assistant

Others in Attendance

Nancy Gomerich, NG Consulting

1. CALL TO ORDER

Mayor Belenkie called the meeting to order at 6:30 pm.

2. APPROVAL OF THE AGENDA

2.1 Special Council Meeting, November 20, 2018

Moved by: Councillor Drake
Seconded by: Councillor Begg

That the agenda for the Special Council Meeting, November 20, 2018 be approved as circulated.

CARRIED

3. REPORTS

3.1 Lorna Dysart, Chief Administrative Officer, verbal report regarding Request for Proposal (RFP) for Website Design & Development

L. Dysart outlined the report. She advised that current website management is being reviewed.

Moved by: Councillor Drake
Seconded by: Councillor Clark

That the Chief Administrative Officer develop a Request for Proposal (RFP) for Website Design and Development; and
That the Chief Administrative Officer report back to Council with costs and a timeline for the work to be completed.

CARRIED

3.2 Nancy Gomerich, NG Consulting, presentation regarding Financial Overview

- a) Policy 195 Financial Plan – Amendment, Monitoring and Control
- b) Policy 196 Financial Plan – Sources and Uses of Funds
- c) Policy 203 – Procurement – including Disposal of Assets
- d) 2017 Audited Financial Statements
- e) 2018 – 2022 Financial Plan Bylaw
- f) Corporate Strategic Plan
- g) Statement of Financial Information (SOFI) Vender List Over \$25,000
2014 – 2018 (October)

Nancy Gomerich outlined the policies and provided background on the budget process.

Council members queried with regard to:

- Water meter boxes and installation
- Funding paid to Metro Vancouver
- The cost of the Drainage Study and the amount of the grant received for Phase 1 of the Drainage Study

It was noted that under the Local Government Act, all Municipal Budgets must be adopted prior to May 15, 2018.

Meeting recessed at 8:50 pm

Meeting reconvened at 9:00 pm

Nancy Gomerich provided an overview on developing the Corporate Strategic Plan which is a 5 year plan.

Discussion ensued with regard to the timeline for continuing Budget discussions.

N. Gomerich noted that Metro Vancouver is now the formal name for what was the Greater Vancouver Regional District (GVRD).

The Chief Administrative Officer recommended that a Special Council Meeting be held on Monday, December 3, 2018 at 6:30 pm to continue Budget Discussions. All items will be brought forward for continued discussion at the Special Council Meeting.

4. **PUBLIC QUESTION PERIOD**

5. **ADJOURNMENT**

Moved by: Councillor Drake

Seconded by: Councillor Clark

That the November 20, 2018 Regular Meeting be adjourned at 9:40 pm.

CARRIED

Certified Correct:



Neil Belenkie
Mayor



Lorna Dysart
Chief Administrative Officer