



VILLAGE OF BELCARRA

"Between Forest and Sea"

4084 BEDWELL BAY ROAD, BELCARRA, B.C. V3H 4P8

TELEPHONE 604-937-4100 FAX 604-939-5034

belcarra@belcarra.ca • www.belcarra.ca



Part-Time Coordinator Position Available for the Belcarra Waste and Recycle Depot (WARD)

The part-time Waste and Recycling Coordinator contract position performs janitorial and maintenance work in support of waste and recycling operations. Reporting to the Superintendent of Public Works, this position:

- Monitors the day to day operation of the Waste and Recycle Depot (WARD)
- Provides assistance and information to Depot users on proper waste sorting procedures
- Operate various waste and recycling equipment, such as a trash compactor and general ground maintenance equipment, such as power washers, leaf blowers and grass trimmers
- Responds to enquiries from Depot users, and
- Promotes recycling efforts in the community.

The successful applicant will have the ability to communicate effectively, orally and in writing, to provide information, advice and recommend promotional services.

If you are interested in the Waste and Recycle Coordinator position, please email, mail, fax or drop off your cover letter and resume with 'Waste and Recycle' in the subject line to:

Lorna Dysart, Chief Administrative Officer

ldysart@belcarra.ca

4084 Bedwell Bay Road

Belcarra, BC V3H 4P8

Fax: 604-939-5034

If you are interested in working a few hours a week, we look forward to hearing from you!

The posting will close when the position is filled.